

## Appendix 2

### **Application for Premises Licence – Bloc, 38 Stokesley Road, Marton, Middlesbrough**

Conditions agreed by applicant and Responsible Authority Officers from Cleveland Police and the Council's Public Health and Environmental Health Services

1. A digital Closed Circuit Television System (CCTV) will be installed and maintained in good working order and be correctly time and date stamped.
  - The system will incorporate sufficient built-in hard-drive capacity to suit the number of cameras installed.
  - CCTV will be capable of providing pictures of evidential quality in all lighting conditions, particularly facial recognition.
  - Cameras will encompass all ingress and egress to the premises, outside areas and all areas where the sale/supply of alcohol occurs.
  - The system will record and retain CCTV footage for a minimum of 31 days
  - The system will record for 24 hours a day.
  - The system will incorporate a means of transferring images from the hard-drive to a format that can be played back on any desktop computer.
  - The Digital recorder will be password protected to prevent unauthorised access, tampering, or deletion of images.
  - There will be at all times, when the premises is open, a member of staff on duty with access to the CCTV system who is trained in the use of the equipment.
  - Upon receipt of a request for a copy of CCTV footage from Police, Licensing Officers or any other Responsible Authority, the member of staff will produce the footage within 24 hours or less if urgently required for investigations of serious crime.
  - CCTV footage must be made available to be viewed by the Police, Licensing Officers or other Responsible Authorities on request during an inspection of or visit to the Premises
2. An incident book must be kept at the Premises and maintained up to date (no later than 24 hours after the incident) at all times and will record the following:
  - Time date and details of all incidents/complaints of crime and disorder or anti-social behaviour
  - All crimes reported to the venue
  - All ejections of patrons
  - All seizures of drugs or offensive weapons
  - Any faults in the CCTV system, searching equipment or scanning equipment
  - Any visit by a relevant authority or emergency service
3. The incident book must be made available to Police, Licensing Officers and all other Responsible Authorities on request or during an inspection.

4. The Premises Licence Holder/ Designated Premises Supervisor will participate in any 'Responsible Retailing' scheme and any relevant training / campaigns which the Police or Local Authority provide or recommend.
5. The Premises Licence Holder/Designated Premises Supervisor will participate in any local On/Off Licence forums held by the Local Authority.
6. A Challenge 25 policy will be implemented at the premise.
7. Training in relation to Challenge 25, under age sales, sales to adults on behalf of minor (proxy sales), sales to intoxicated persons, refusals registers, incident records and all other conditions on the Premises Licence must be provided and undertaken by all members of staff (whether paid or unpaid) before he / she makes a sale, supply or delivery of alcohol and at least every six months thereafter.
8. Documented training records must be completed in respect of every member of staff and must include the name of the member of staff trained, date, time and content of the training. The record must be signed by the member of staff who has received the training, the Designated Premises Supervisor/ Premises Licence Holder or external training providers.
9. Documented training records must be kept at the Premises and made available to the Police, Licensing Officers and all other Responsible Authorities on request or during an inspection.
10. Staff must require ID in the form of a current ten year passport, photo card driving licence or PASS Hologram identity card from any customer who appears to be under the age of 25 and verify the customer is over the age of 18 before any sale of alcohol is made.
11. The premise will keep and maintain a refusals book/electronic register which will be used to record all incidents/occasions of where the premise refuses to sell alcohol to an individual. The refusals book/electronic register will be used solely as a refusals book. It will be kept at the premise and will be made available for inspection by the Police or any other Responsible Authority.
12. The Premises Licence Holder/Designated Premises Supervisor must monitor the refusals book/electronic register on a monthly basis and must sign and date the register to confirm when this has been completed.
13. The use of the outdoor/outside area of the premise used for licensable activities shall be limited to between 11.00am until 8.00pm seven days a week..
14. There will be no consumption of alcohol in the outdoor/outside area after 8.00pm. All empty glasses/receptacles and bottles will be removed from the outdoor/outside area during permitted hours and at 8.00pm when the area ceases to be used for the consumption of alcohol.

15. No glasses, bottles or any other receptacles will be allowed to leave the premises after 8.00pm.
16. All external doors and windows shall be kept closed when regulated entertainment is being provided except for access or egress or in the event of an emergency.
17. Refuse such as bottles shall only be disposed of from the premises between the hours of 8.00am to 8.00pm Monday to Saturday, and 10.00am to 8.00pm Sunday and Bank Holidays.
18. Any music shall be played indoors only.
19. Noise coming from the premises or vibration transmitted through the structure of the premises shall be controlled so that it does not cause annoyance or disturbance to nearby occupiers.

In the application the applicant also proposed the following further conditions regarding the promotion of public safety and the prevention of public nuisance to be implemented should the application be granted:

20. First aid kit boxes will be kept on the premises at all times and maintained with sufficient in date stock.
21. A table service will be provided to prevent overcrowding on the premises.
22. Spillages or broken glass will be cleaned immediately to prevent floors from becoming slippery and unsafe.
23. Emergency lighting with battery back up on the premises if power failure occurs, monthly tested and kept in good working condition.
24. Luminous emergency exit signs highlighted and visible in the event of an emergency.
25. A zero tolerance policy in place for drugs to be on the premises.
26. Adequate waste receptacles for use by customers will be provided.
27. Outside lighting will be positioned so as not to cause disturbance to any nearby properties.

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